

HIGH SCHOOL PROFICIENCY TESTING FOR LAUSD FOOD SERVICES WORKERS



ARE YOU A FOOD SERVICES WORKER WANTING TO PROMOTE BUT CAN'T BECAUSE YOU DON'T HAVE YOUR HIGH SCHOOL DIPLOMA?

Did you know that a passing score on the District's High School Proficiency Test will substitute for the high school diploma requirement for job opportunities within the District? If you do not have a high school diploma but would like to apply for jobs within the District that require a diploma, **we invite you to sign up to take the District Proficiency Test** by following the instructions below.

**FIND OUT MORE
ABOUT THE DISTRICT
HIGH SCHOOL
PROFICIENCY TEST**

*Including a description of the
types of questions on the test*

**VISIT
lausdemployment.org/nclb**

1.

LOG INTO OUR APPLICATION MANAGEMENT SYSTEM

- Visit www.lausdjobs.org
- Choose "Candidate Profile - LAUSD Employee" under "Quick Links"
- Click on "Recruiting"
- Click on "Internal Candidate"

2.

SCHEDULE YOUR TEST

- Choose the "Schedule Your Test" tab
- Click on "Select Time"
- Click on the box to the left of your **preferred time** and click "OK"

3.

RECEIVE APPOINTMENT CONFIRMATION

- You will receive an email in your **LAUSD email account**
- Note the date and time of the test and be sure to **arrive on time** for your appointment